

**Department of Human Resources**  
Carroll County Government  
225 North Center Street, Room 100  
Westminster, Maryland 21157  
410-386-2129



Currently accepting applications for:  
**Director**  
**Department of Public Works**  
An Equal Opportunity Employer

**Director – Department of Public Works, *Appointed Official/Residency Preferred***

**Please submit salary ideal**

40 hours per week, exempt position (Grade E99)

Hours are typically Monday through Friday from 8:00 am – 5:00 pm

**Apply by 5:00 pm on Wednesday, May 11, 2022**

Carroll County Government is seeking a resourceful, forward-thinking individual with strong and effective oral and written communication skills to direct the overall coordination, evaluation, and operations of the Department of Public Works.

The Department of Public Works is comprised of 9 individual bureaus, overseen by 3 Deputy Directors. The bureaus handle all the County's civil and utility engineering needs; enforce public works agreements between the County and developers/contractors; building permitting and inspections; procure land needed for public projects; administer capital construction and maintenance of public improvements; fleet, road and bridge maintenance; domestic water treatment and supply; sanitary sewer and solid waste, including landfills and the recycling program; and the regional airport administration.

The ideal candidate will: have knowledge of recent developments, field practices and other sources of information in Public Works Administration; ensure essential services are provided to maintain the public infrastructure and provide for public safety, health and welfare; establish and monitor long and short-range goals and objectives for department managers and supervisors; and collaborate with departments and agencies to define and implement initiatives while seeking alternative forms of revenue to offset expenses and leverage funds for programs and initiatives.

Click [here](#) for the full job description

**Qualifications:**

1. Bachelor's degree in Civil, Mechanical, or Environmental Engineering, Construction Management, Public Administration or related field
2. Six years progressive experience in the operation, maintenance and administration of a governmental Public Works department; three years supervisory experience
3. Valid driver's license

*A comparable amount of training and experience may be substituted for the minimum qualifications*

**Benefits of working for Carroll County Government:**

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

**How to apply:**

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Call the Carroll County Job Hotline to request an application: 410-386-2020
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

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